

DR. K.N. MODI GLOBAL SCHOOL, NEWAI

CONSTITUTION OF PTA

JOINTLY PREPARED BY PTA REPRESENTATIVES AND SCHOOL MANAGEMENT

1. DEFINITION & AIM OF THE PTA

- Parent Teachers Association (PTA) is a non-profit, non-political and non-sectarian organization made up of school staff and parents which work to support the school in a wide variety of ways.
- The function of PTA is not only to help/ support the school in the development of students but also to provide help/support in the improvement and development of the school.

2. DEFINITION OF KEYWORDS

- Association – All Parents, Teachers and employees of the DR. K.N. Modi Global School,
- Members – Any / All individuals who have been accepted and admitted by the Association.

3. PREAMBLE

We desire to sustain the promotion and continuity of sound, meaningful and qualitative education for the students of DR. K.N. Modi Global School we, the parents/guardians and teachers of the students hereby jointly and severally agree to constitute ourselves into an organization whose membership shall embrace all parents, guardians and teachers of registered pupils in DR. K.N. Modi Global School.

4. AIMS AND OBJECTIVES

The aims and objectives of the association shall be:

To provide a platform for parents, guardians, and teachers of students of DR. K.N. Modi Global School to meet, exchange, deeply analyse issues, make recommendations and effectively pursue the implementation of decisions on matters affecting education/learning.

To foster mutual understanding, harmonious relationship and cooperation among parents, guardians, and teachers in the fulfilment of their common aim, the welfare of the school and the pupils/students therein.

To make for a healthy understanding of the education policies and programs of the school and thus influence the same to create a suitable climate for reception of the same.

To get information about tuition fee. Term Fees and Fees for co-curricular activities as decided by school level fee committee.

5. MEMBERSHIP OF PTA, QUALIFICATION

The formation of parents- teachers' Association and working method is as under.

Membership of association shall be open to -

- Parents/guardians whose children or wards attend school in DR. K.N. Modi Global School, Such participation shall be non – political and non –religious.
- Any person who is a member of the teaching staff of DR. K.N. Modi Global School,
- For every class / Division one parent (As per the number of divisions, Parent members)
- In the managing committee, 50% would be ladies.

6. EXECUTIVE COMMITTEE

The formation of Parents- Teacher's Association's Managing Committee would be as under:-

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| Chairman | - | Head of the School |
| Vice Chairman | - | one from parents |
| Secretary | - | one from teachers |
| Jt. Secretary (2) | - | from parents one and from teachers one |
| Member | - | One teacher from every standard. |

7. GUIDELINES AND RULES OF CONDUCT

Members, will at all times, during its deliberation and actions, work with proper conduct and respect to one another and to the school.

Each member must attend general meetings unless a member has a sound reason that will hinder him.

- a. The period of Parents-Teachers' Association would be for two years. Any parent once has become the office bearer or the managing committee member, thereafter in the next five years; he cannot become the office bearer of the managing committee member.
- b. The meeting of managing committee should be called minimum once in four months.
- c. In the school, every student's parents should be the member of Parents- Teachers' Association.

8. GUIDELINES AND RULES OF CONDUCT

- Help School in any events outside and beyond standard School functions such as: Organizing intra school quiz competitions, science fair, community outreach, teacher appreciation event etc.

- Provide an "ear" to the issues concerning the parent body at large and take it up with School management for satisfactory resolution.
- Solicit new ideas and suggestions from the parent body to help enhance the overall and all round education experience and work with PIS for review and implementation of the same.
- Build a sense of community at school through increased and sustained parental participation and involvement in school events.
- Foster a relationship between parents, teachers, school management and Board of Trustees.

9. GUIDELINES AND RULES OF CONDUCT

- Rules and regulations/ roles and responsibilities will be constantly evolving and subject to review and changes based on the changing needs of children, parent and the teachers.
- Any changes in the rules and regulations must be first approved and the committee's meeting and thereafter at the a general body meeting provided that previous notice was given in writing and sent to all the members. Those present for the said meeting can approve of the said changes by a simple majority, subject to the chairman's casting vote, in the event of any disagreement.

The executive committee members 2017-2018 :

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| Chairman | - Mrs. Shiwani Singh (Head of the school) |
| Vice Chairman | - Mrs. Shweta Dubey (parent) |
| Secretary | - Mrs. Sangeeta Jain (Teacher) |
| Jt. Secretary (2) | - Mr. Manvijay Singh (Parent) Mrs. Rama Srivastava (Teacher) |
| Member | - 1 Teacher from every class 1 Parent from every class |